

Form 4 (M)
Recreational Therapy
Mid-Term Evaluation of Student

This mid-term evaluation is designed as a working tool for the Agency RT Supervisor to provide clinical evaluation of the student at the mid-point of the internship experience. It is important that your evaluation is as accurate as possible so that the student knows the areas where she or he can improve.

Intern's Name: Savannah Talbot

Internship Agency: National Ability Center

Agency RT Supervisor: Andrea Thompson TRS/CTRS

Rating Scale

- 1 Does not meet expectations
- 2 Needs improvement in meeting expectations
- 3 Meets expectations
- 4 Frequently exceeds expectations
- 5 Consistently exceeds expectations
- na Job task has not be introduced

Part One: Performance Criteria

Professional Relationships and Responsibilities		1	2	3	4	5	na
1	Establish/maintain effective working relationships					X	
2	Create/maintain a safe and therapeutic environment					X	
3	Maintain CTRS/required state credential(s)						X
4	Participate in in-service training/staff development				X		
5	Maintain knowledge of current TR/RT trends						X
6	Enhance professional competence/additional credentials						X
7	Enhance professional competence				X		
8	Support the development of evidence-based practices						X
9	Adhere to professional standards of practice and code of ethics				X		
10	Participate in quality improvement process						X
11	Participate in agency/professional committees				X		
Assessment		1	2	3	4	5	na
12	Request/secure referrals/orders						X
13	Obtain/review pertinent information			X	SalesForce		
14	Select/develop assessment methods/setting				X		
15	Establish therapeutic relationship				X		
16	Conduct assessments			X			

*L- feels comfortable
 - last week spoke
 w/parent*

17	Analyze/interpret results				X		
18	Integrate/record/disseminate results				X		
	Plan Interventions and/or Programs	1	2	3	4	5	na
19	Discuss results of assessment				X		
20	Develop/document intervention plan				X		
21	Develop/select interventions/approaches				X		
22	Develop/select protocols - in EQ			X			X
23	Utilize activity/task analysis						X
24	Select adaptations/modifications/assistive technology - have done on only X						
	Implement Interventions and/or Programs	1	2	3	4	5	na
25	Explain the purpose/outcomes of the intervention/program				X		
26	Implement individual/group sessions(s)						X
27	Use leadership/facilitation/adaption techniques			X			
28	Monitor/address safety				X		
29	Observe for response to intervention/program				X		
30	Monitor effectiveness of intervention/program				X		
	Evaluate Outcomes of the Interventions/Programs	1	2	3	4	5	na
31	Evaluate changes in functioning						X
32	Determine effectiveness of individual intervention plan				X		
33	Revise individualized intervention plan - Case study						X
34	Evaluate for additional/alternative/discharge of services						X
35	Determine effectiveness of protocols/programs				X		
	Document Intervention Services	1	2	3	4	5	na
36	Document participation/adherence to intervention				X		
37	Document behavioral observations				X		
38	Document occurrences related to risk management			X			X
39	Document protocols/modalities						X
40	Document program effectiveness - Debrief @ Camp			X			X
	Treatment Teams and/or Service Providers	1	2	3	4	5	na
41	Identify the treatment team/community partners				X		
42	Provide information to team/community partners			X			X
43	Communicate information				X		
44	Coordinate/integrate intervention plan						X
45	Develop/provide collaborative services - KAC, Pool (observing)			X			X
	Develop and Maintain Programs	1	2	3	4	5	na
46	Maintain equipment/supply inventory - Cycling			X			X
47	Plan/coordinate support services			X			
48	Maintain program budget/expense records						X
49	Develop/distribute schedules						X
50	Identify funding sources						X
51	Conduct needs assessment						X

52	Conduct ongoing program evaluation - <i>daily debriefs</i>				X			X
53	Follow risk management practices					X		

Managing TR/RT Services		1	2	3	4	5	na
54	Comply with standards/regulations				X		
55	Prepare/update written plan of operation - <i>Supported Volunteers</i>						X
56	Confirm programs are consistent with agency mission			X			
57	Recruit/train/educate/supervise/evaluate staff						X
58	Provide staff development/mentorship						X
59	Develop/implement/maintain internship program						X
60	Prepare/implement/evaluate/monitor annual budget						X
61	Support research programs/projects - <i>Project</i>						X
62	Develop/conduct quality improvement plan						X
63	Write summary reports of TR/RT services						X
64	Identify/obtain/manage supplemental funding						X
Awareness and Advocacy		1	2	3	4	5	na
65	Establish/maintain network with organizations/advocates						X
66	Advocate for rights of person(s) served				X		
67	Provide education to the internal/external stakeholders				X		
68	Promote marketing/public relations - <i>4th of July</i>			X			X
69	Monitor legislative/regulatory changes						X

Part Two: Personal and Professional Development Criteria

The Therapeutic Recreation Intern Demonstrates:		1	2	3	4	5	na
1	Positive Attitude					X	
2	Enthusiasm					X	
3	Self-confidence					X	
4	Empathy					X	
5	Flexibility					X	
6	Willingness to learn					X	
7	Judgment					X	
8	Initiative					X	
9	Respect and courtesy					X	
10	Cooperation					X	
11	Ability to evaluate personal strengths and weakness					X	
12	Ability to accept constructive criticism					X	
13	Professional dress according to setting					X	
14	Work habits (timeliness, completeness, consistent quality of work)					X	
15	Planning and organizational skills (time management, management of space and materials)					X	
16	Interpersonal relationships (with supervisor, staff, customers)					X	

17	Effective verbal communication skills (assertiveness, clarity, organization)					X	
18	Effective written communication (skills grammar, spelling, legibility)					X	
19	Uses available computer					X	
20	Use of medical terminology and abbreviations				X		
21	Maintenance of professional boundaries (personal space, relationships, language)					X	
22	Ability to seek direct and indirect supervision					X	
23	Ability to accept direct and indirect supervision					X	

Part Three: Comments

1. In what areas does the intern excel?

Savannah has come into her internship with a strong understanding of what to expect. She has come with a basic understanding of the APIE(d) process and how it is applied in the community setting. She shows good judgement for safety and in behavior management and has positive relationships with her team.

2. In what areas does the intern need further development?

My hope is that with her gained knowledge and comfort in programs that she is ready to begin to take on more leadership in her session programs.

Programs - EQ, AQ,
PC ALL and team Flyers

Date of Evaluation: 7/5/19 Agency Supervisor Signature 

Student Signature 